

TRANSMITTAL SLIP		DATE 25 AUG 1983
TO: DDA		
ROOM NO.	BUILDING	
REMARKS:		
<p>A/EO/DDA <u>DP</u> 25 AUG 1983</p> <p>ADA <u>q</u> 25 AUG 1983</p> <p>DDA <u>2</u> 25 AUG 1983</p> <p>EO/DDA —</p> <p>D/OP —</p> <p><i>As noted this is an area that needs our attention.</i></p>		
FROM: ExDir		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

Central Intelligence Agency  
Washington, D.C. 20505

1 August 1983

Executive Director

NOTE FOR: DCI <sup>1</sup> AUG 1983  
DDCI

→ DDA

- Historically, travel in the Federal Government gets cyclical focus because of the magnitude of the arithmetic sum of Departmental expenditures--and the ease/fact of abuse.
- The DCI obviously must be sensitive to Cabinet/OMB concerns about travel costs.
- Also obviously, travel is absolutely fundamental to our business. And, as Harry notes, our internal controls are pretty good.
- His para 3 notes that the number of approving officers, even within a justifiable system, had risen to unnecessary levels and will be reduced.
- His para 4 is discussed in more detail in an IG memo to me (at Tab), along with an IG conclusion that (a) greater use of GTR's seems possible; (b) that gain would come from centralizing travel processing.
- I will ask the DDA and D/OP to address these centralization suggestions.



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